

# Bonuses and Commissions

We suggest printing this table and adding it to your collection of STP Phase 2 tables. More tables to keep handy during the course of your STP Phase 2 implementation can be found on our website.

To find out more visit:

[au.adp.com/what-we-offer/payroll/single-touch-payroll-stp-phase-2](https://au.adp.com/what-we-offer/payroll/single-touch-payroll-stp-phase-2)

DESCRIPTION	WHEN TO USE	DOES NOT INCLUDE (CONDITIONS)
<b>Bonuses and Commissions</b> <input type="checkbox"/>	Bonuses and Commissions are typically paid as a lump sum payment. Bonuses may include: <ul style="list-style-type: none"> <li>• Additional earnings received as a reward for good performance</li> <li>• Other like 'bonus' payments</li> <li>• A discrete and clearly identifiable payment that relates solely to work performed entirely outside ordinary hours</li> </ul>	If the bonuses or commissions are paid in respect of overtime, they are to be reported as Overtime

